



**Rockwall Fire Marshal Division**  
**191 East Quail Run - Rockwall, Texas 75087**  
**972-771-7774**

Vendors & Exhibitors,

In order to ensure an enjoyable and safe event, the Rockwall Fire Department will be enforcing requirements in accordance with the 2015 International Fire Code. Fire inspections will be conducted prior to the event. Please take all necessary actions to comply with the following requirements:

#### **ALL TENTS**

- A site plan was approved prior to this event. The site plan will indicate the location of any required fire breaks. The fire breaks shall have a minimum clearance of 12-feet. Do not obstruct designated fire breaks with any displays or in any other manner.
- Tents shall be adequately roped, braced and anchored to withstand the elements of weather and prevent against collapsing.
- All tents shall be of flame-resistant material or shall be treated with a flame retardant in accordance with NFPA 701. Tags shall be attached to each tent.
- No smoking shall be permitted in tents.
- All generators shall be separated from tents and shall be isolated from contact with the public in an approved manner.
- Waste material shall be stored in approved containers until removed from the premises.
- Portable LP-gas containers being used to fuel equipment inside a tent shall be 10-feet from any tent and adequately protected to prevent tampering, damage by vehicles or other hazards.
- Open flame or other devices emitting flame, fire or heat or any flammable or combustible liquids, gas, charcoal or other cooking device or any other unapproved devices shall not be permitted inside or located within 20-feet of a tent unless approved by the Fire Marshal.

#### **COOKING TENTS**

- Cooking equipment involving solid fuels or vegetable or animal oils and fats shall be protected by a Class K rated portable extinguisher.
- Each extinguisher shall be full and provided with a current State of Texas Inspection tag or have to proof of purchase taped to the unit. All extinguishers shall have been inspected/purchased within the year.
- Cooking tents with sidewalls or drops shall be separated from other non-cooking tents by a minimum of 20 feet.
- Cooking that involves grease or produces grease shall not be performed in a trailer, truck, or under any form of roofed enclosure unless provide with approved ventilation and an automatic fire-extinguishing system in accordance with the 2015 International Fire Code.
- The automatic fire-extinguishing systems shall be serviced at least every 6 months. State of Texas required inspection tag shall be present. ☐ Outdoor cooking that produces sparks or grease vapors shall not be performed within 20-feet of any other non-cooking tent.

Your cooperation with the above regulations is greatly appreciated. If you have any questions please call 972-771-7774 or email: [akistner@rockwall.com](mailto:akistner@rockwall.com).

Thank you,

Ariana M. Kistner  
Fire Marshal/Assistant Fire Chief